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# Welcome to our Attendee Engagement Guide!

LEARN TO NAVIGATE THROUGH OUR MOBILE APP TO GET THE MOST OF OUR IN-PERSON SUMMIT.



🔍 cvent events

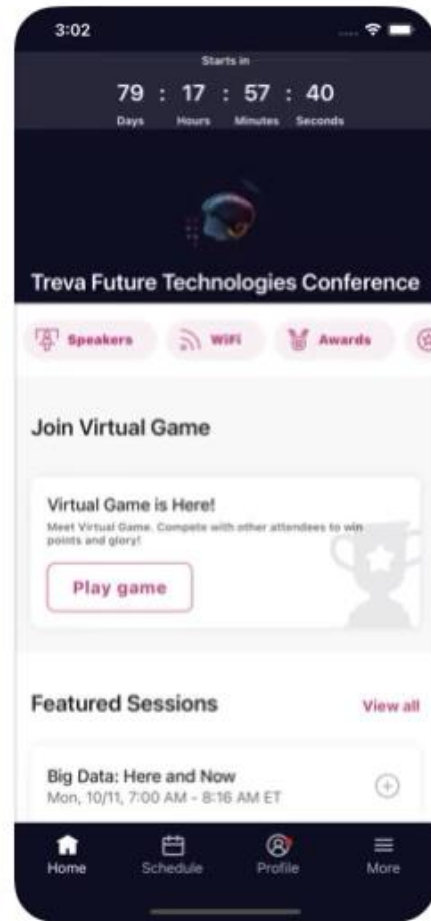
✕ Cancel



Cvent Events

Business

★★★★☆ 79



Download the CVENT Events app from the App Store or Google Play.



Apple Store



Google Play Store



You can always access the app from your desktop:

<https://cvent.me/ZV5MY3>

20th Annual Hawai`i  
International Summit  
on Preventing,  
Assessing, and  
Treating Trauma  
Across the Lifespan

Log in

First name

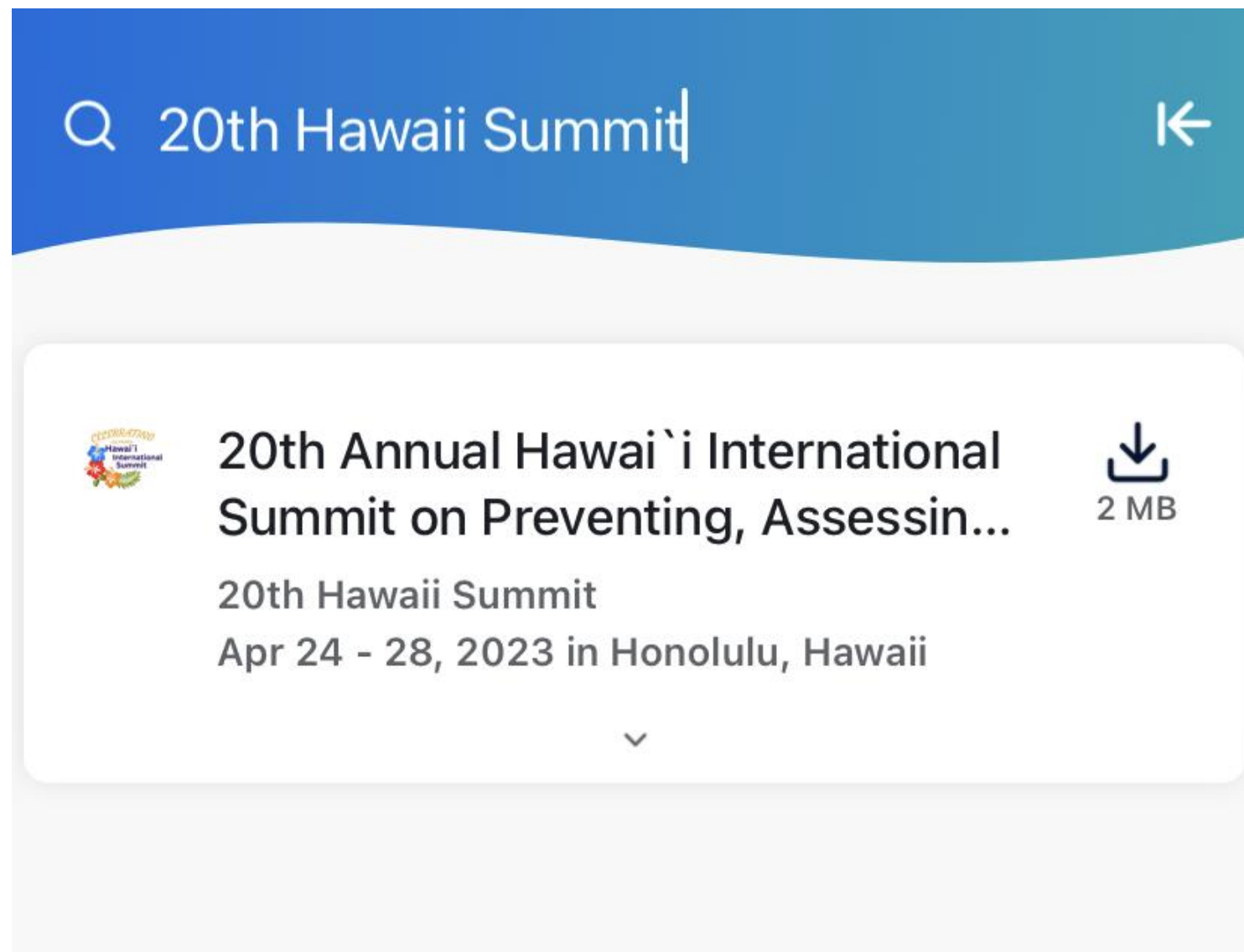
Last name

Email address

Next

[Still haven't registered?](#)





To find the event, start by searching “20<sup>th</sup> Hawaii Summit”.

Then click the download arrow when the event comes up

After you  
download the  
event, log in with  
**the same email**  
you used for  
registration.

When you log-in for the first time, the app will require you to insert a verification code. The verification code will be sent to the email you registered with, or a text will be sent to your cell phone if you included it in your registration. After this, you will only need a verification code after 24 hours of inactivity in the app.

## Log in

First name

First Name

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Last name

Last Name

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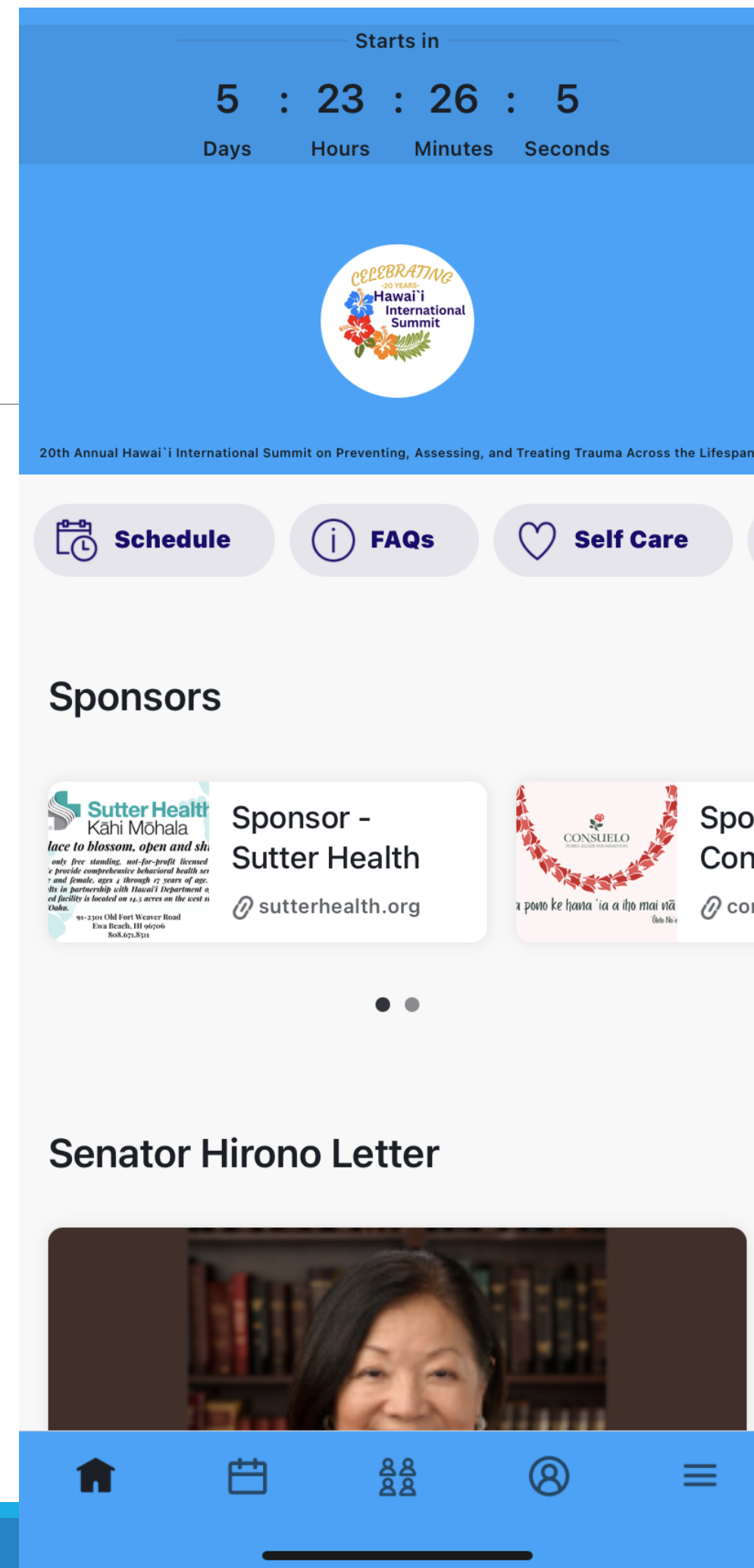
Email

Email ←

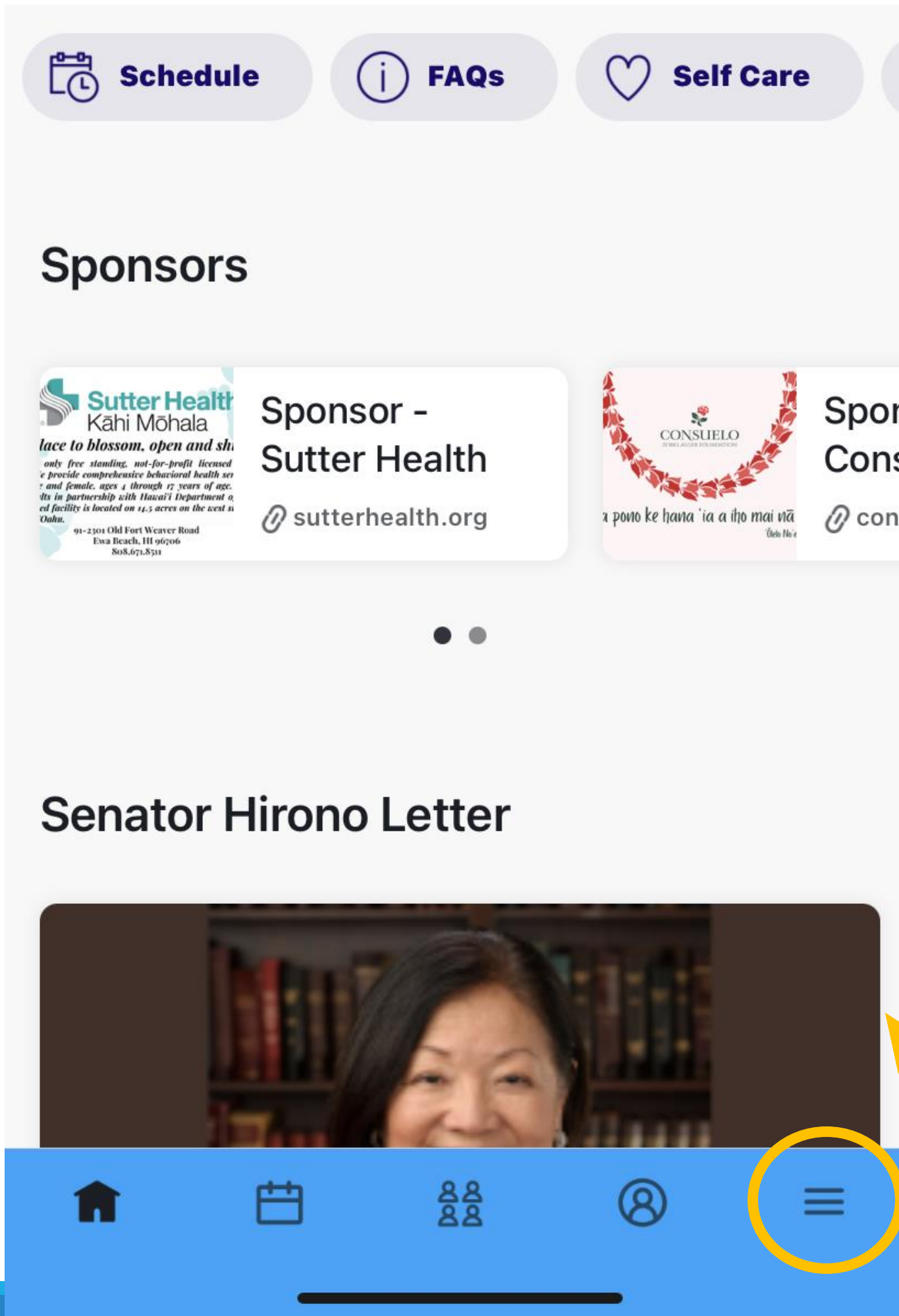
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Now you've  
arrived to our  
home screen.



You can access the most common navigation icons by scrolling through the menu options on the home screen.

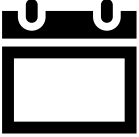


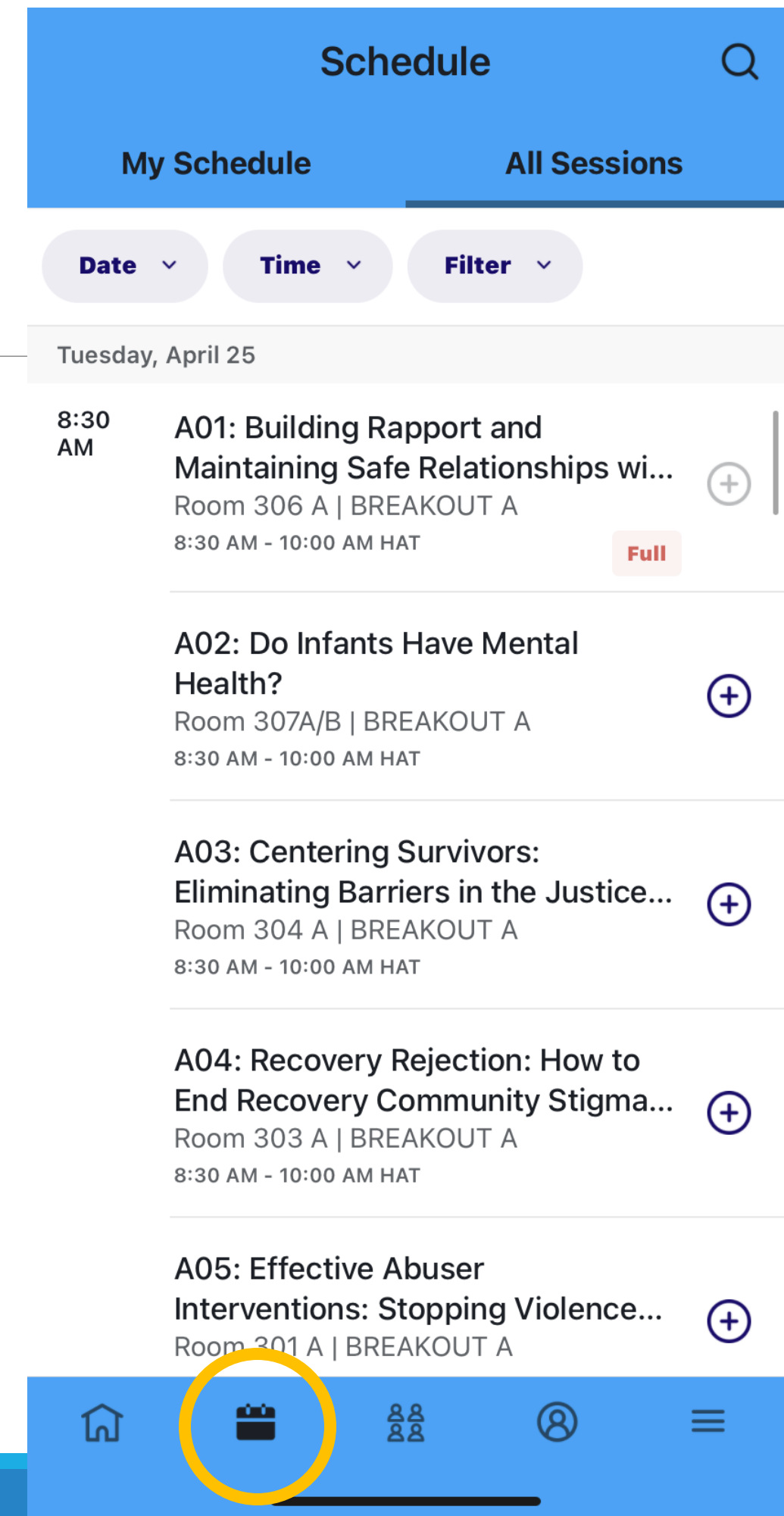
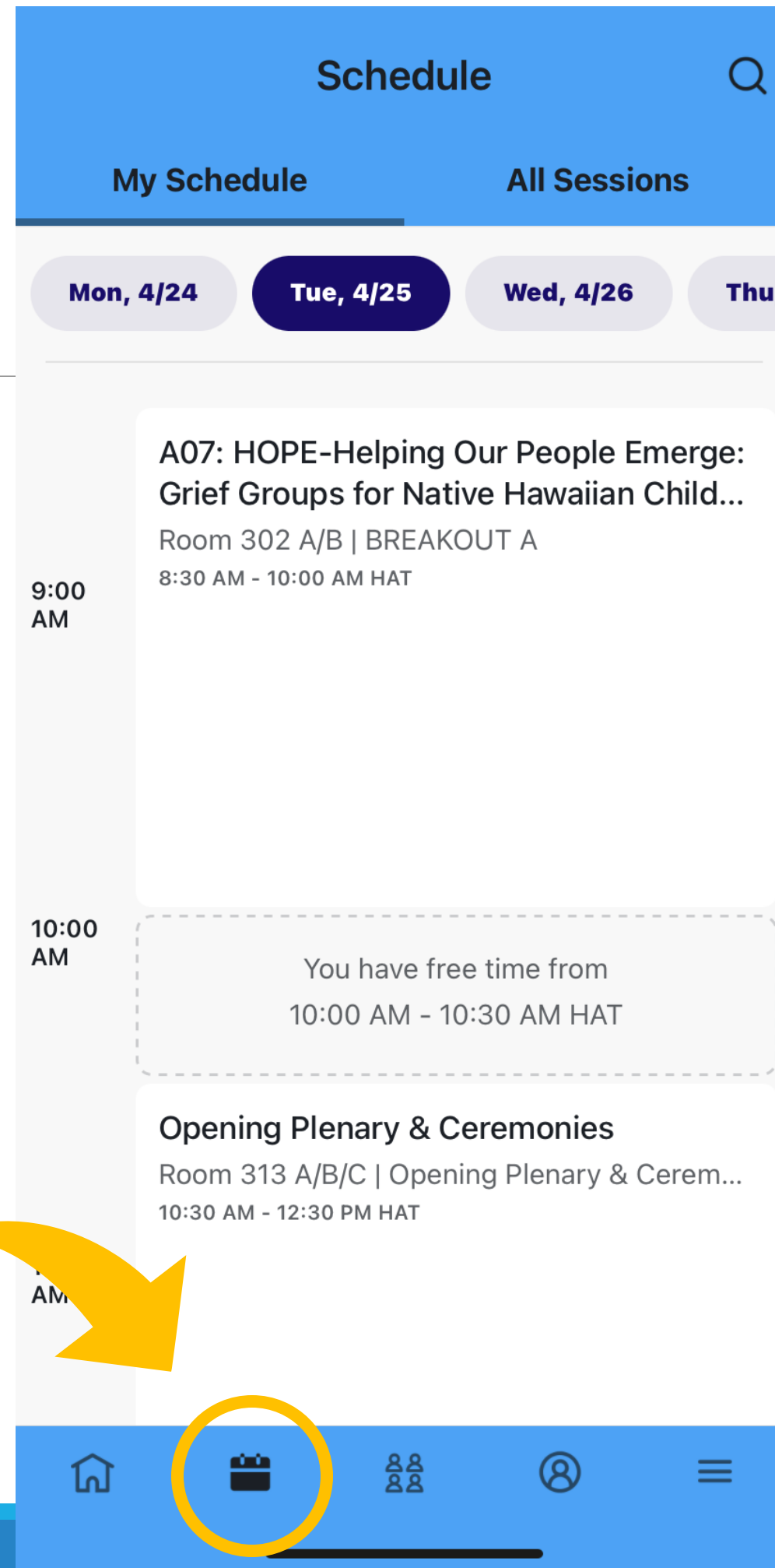
Or you can click on the menu icon in the bar to view all our pages.



Click on them to explore more.



Click on the  icon to view your schedule. You can also view all the sessions being offered at the Summit.





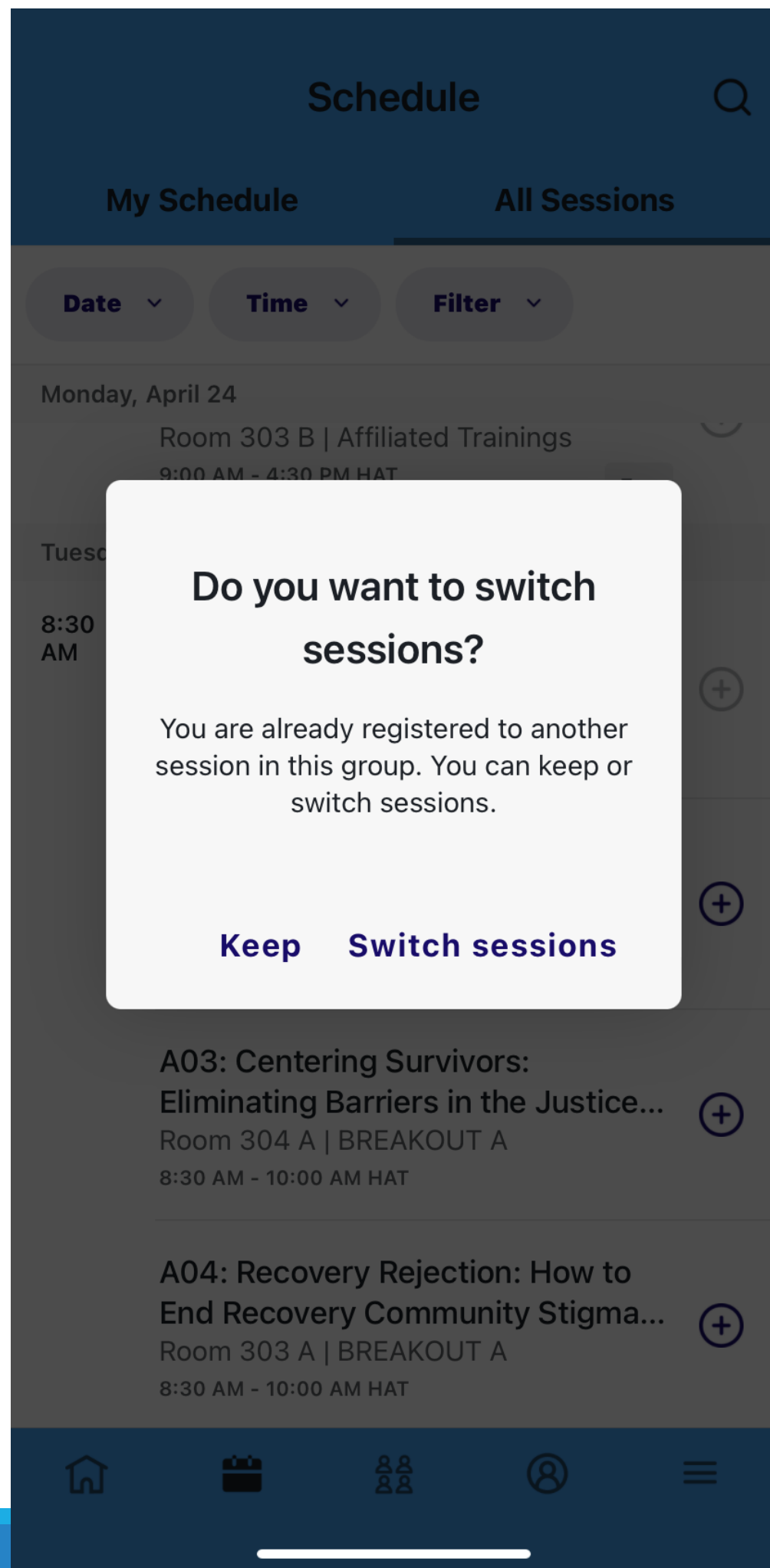
# When you click on a session, you can find:

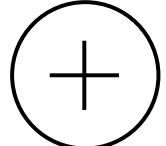
- Session location and time
- The session description
- Speaker's information
- Session feedback survey
- Session's media and documents.

You will only be able to see session surveys and documents for sessions you are registered for. If you do not see session documents, it may be because the speaker has not made them available. Session surveys will become available once the session has ended.

The screenshot shows a mobile application interface for session details. At the top is a blue header with a back arrow and the text 'Session Details'. Below this, the session title 'A07: HOPE-Helping Our People Emerge: Grief Groups for Native Hawaiian Children and their 'Ohana' is displayed in bold. Underneath the title, the date and time 'Tue, 4/25, 8:30 AM - 10:00 AM HAT' and duration '1 hour , 30 minutes' are shown. A section labeled 'BREAKOUT A' indicates the location 'Room 302 A/B' with a 'View on floor plan' link. A 'Remove session' button is present. The description begins with 'All people experience trauma, grief, and loss at some point in life...' and includes a 'Show more' link. The 'Speakers' section lists David Ogata (Licensed Marriage and Family Therapist / Certified Grief Counselor, Lili'uokalani Trust) and Nicole Kamala Yogi (Social Worker, Lili'uokalani Trust). At the bottom, there are sections for 'Survey' (labeled 'Not open yet' with a lock icon) and 'Attachments' (labeled '1' with a right arrow). A blue navigation bar at the very bottom contains icons for home, calendar, group, profile, and menu.

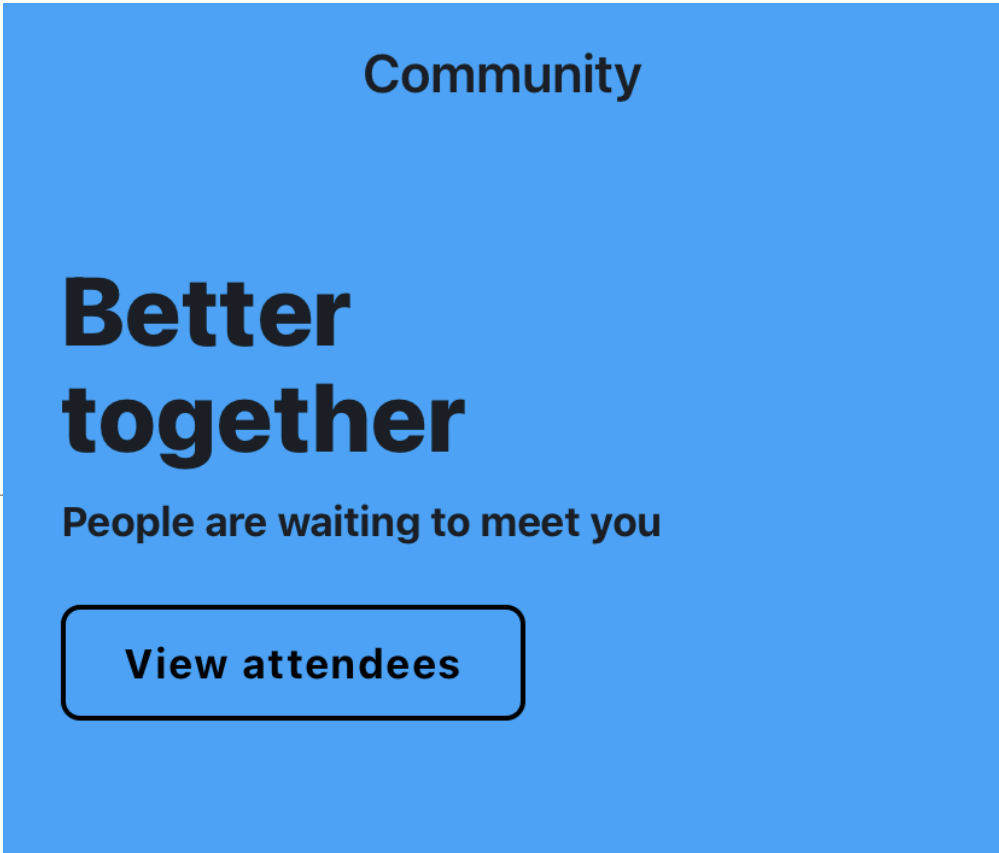




You can easily switch your sessions from the app. Click on the  next to the session you want to attend. You will then be prompted if you want to switch sessions.

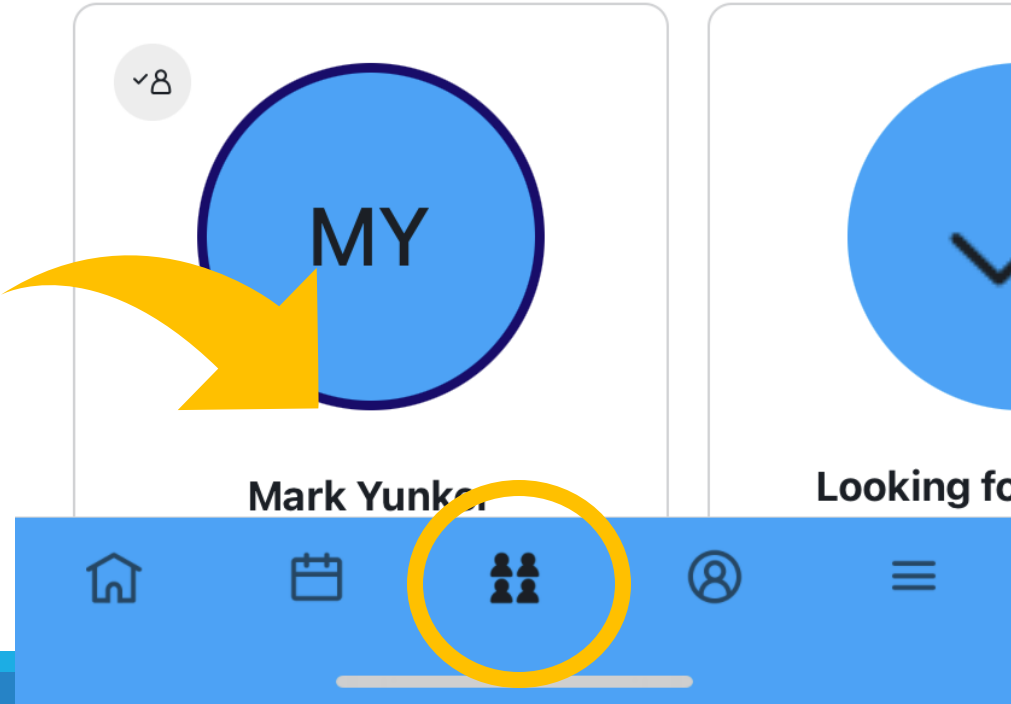


You can also easily connect with other attendees using our Community feature. Add other attendees to your Community and message them through the app while at the Summit.

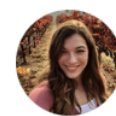


### Reach out and say hello


Get the conversation started with your connections!




## Profile




Arianna Yunker  
[View profile](#)

 QR Code

 Announcements

 Messages

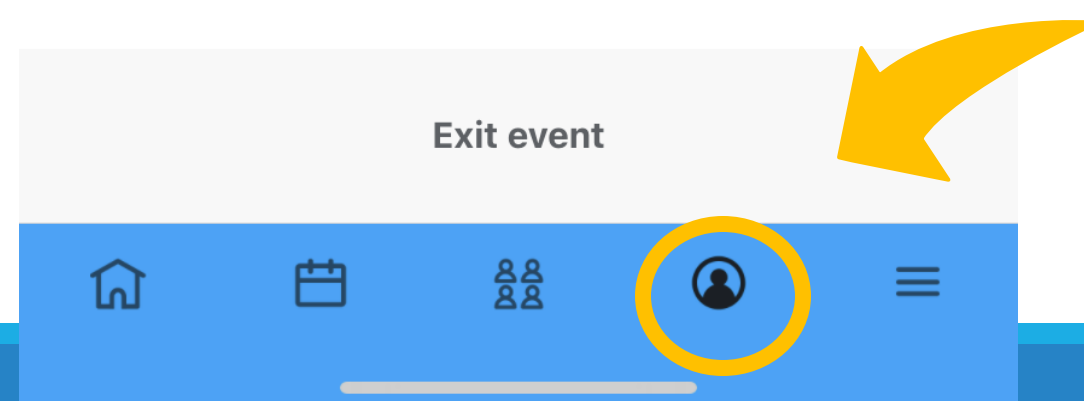
 Connections

 Surveys

 Settings

When you navigate to the “Profile” icon, you’ll be able to:

- Edit your profile
- Access your QR code to scan into sessions
- Keep up to date with the latest Summit announcements
- View your Messages
- View your Networking Connections
- Fill out all your available surveys
- Update your settings



# Get Social!


Don't forget to turn your profile visible and connect to social media!


Cancel      **Edit Profile**      Save

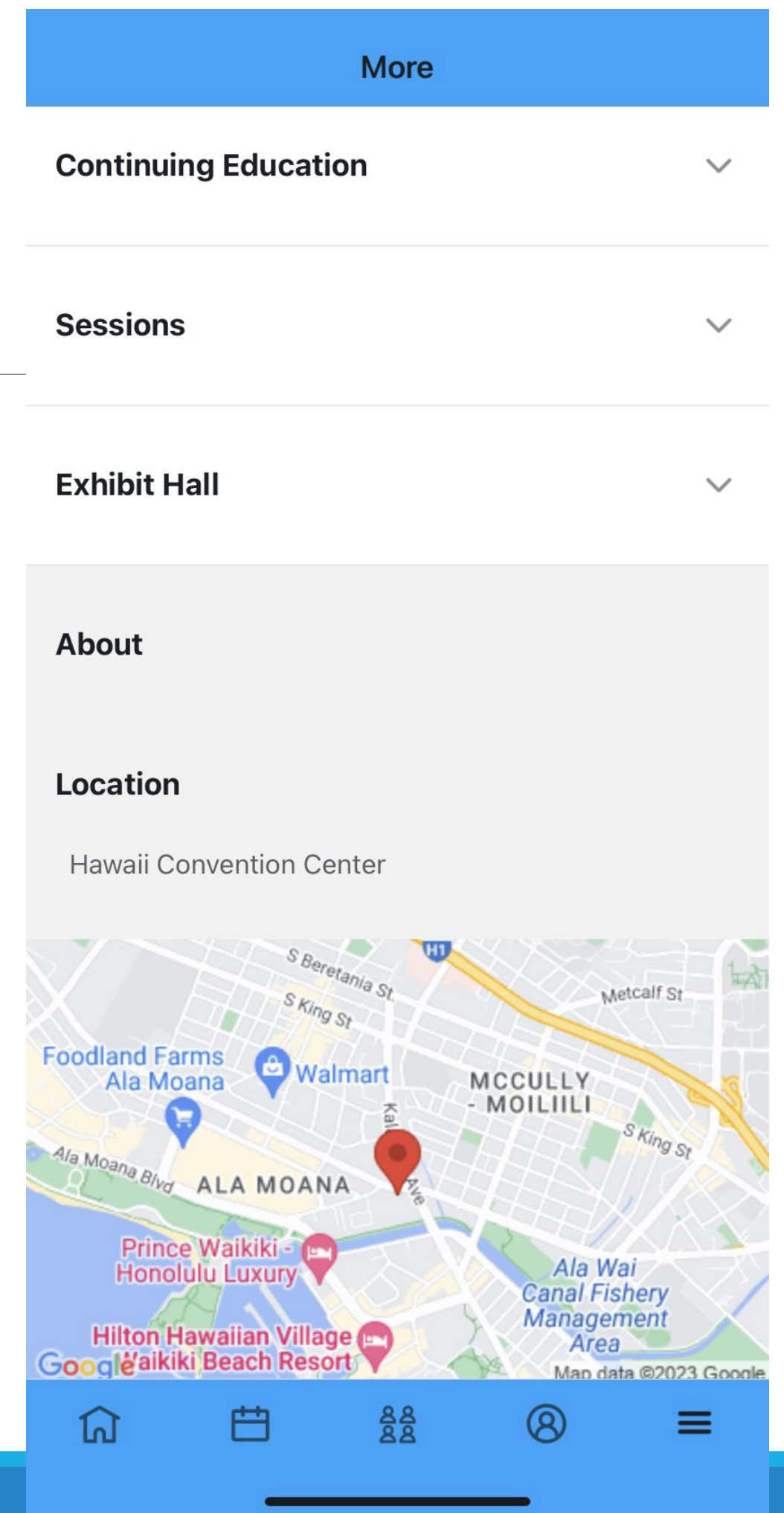
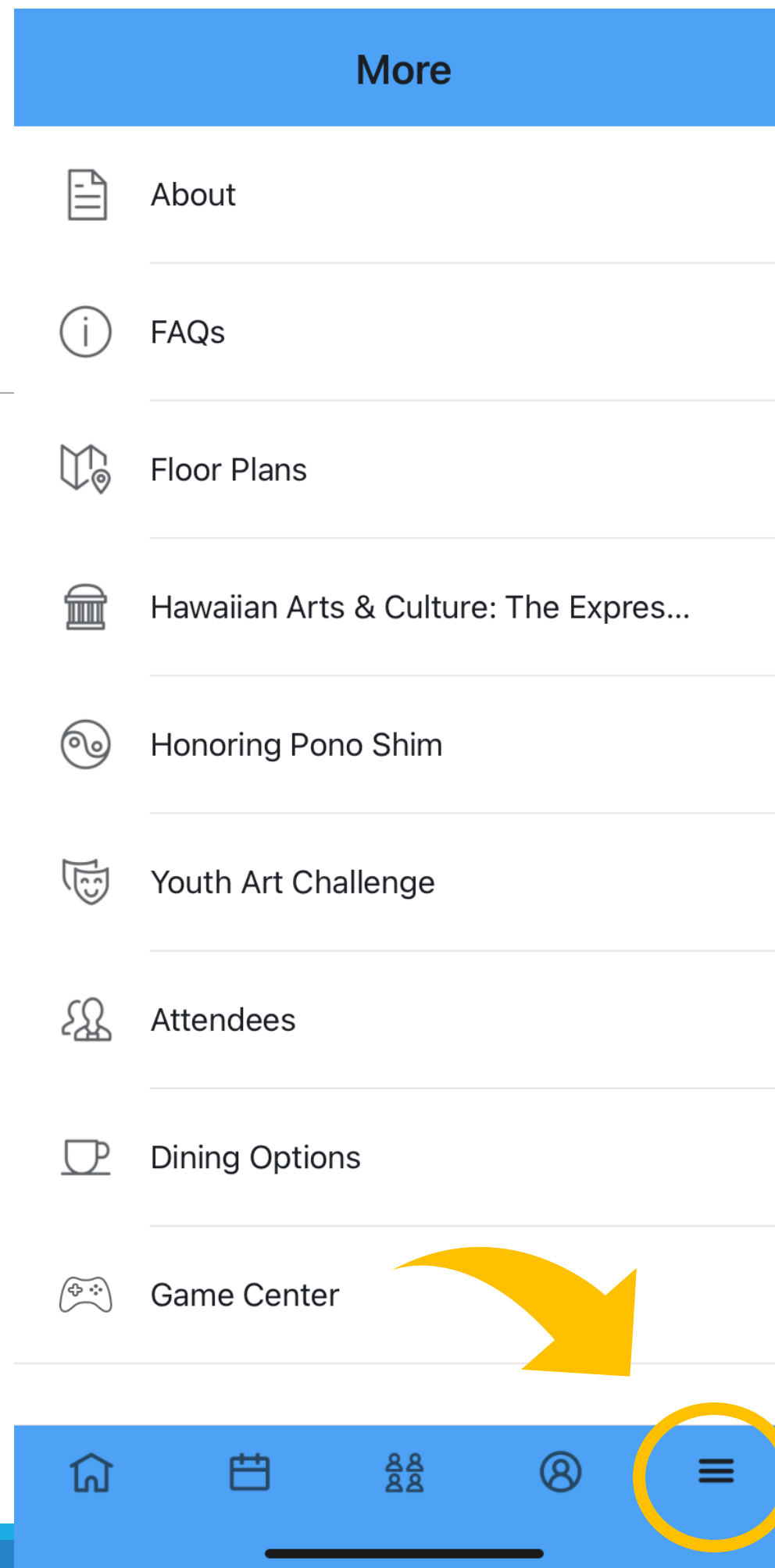
### Visibility Settings

This determines if others at the event can see your profile. If hidden, you will not appear on any list or be able to participate in social features.

Visible     Hidden



Click on the  icon to view lots more information about our Summit!



Make sure you download our app and become familiar with it before the event starts. This will allow you to get the most from our Summit.

For any additional questions, feel free to contact any of our IVAT staff or visit [www.ivatcenters.org](http://www.ivatcenters.org)

You can also visit the registration desk once the Summit has begun with any app related questions.

